



REGIONAL TRANSPORTATION AUTHORITY
Of Middle Tennessee

EXECUTIVE COMMITTEE MEETING

Wednesday, March 20, 2024 | 9:30 a.m.

Greater Nashville Regional Council Office
44 Vantage Way, Suite 450
Nashville TN 37228

-
1. Call to Order
 2. Approval of the February 21, 2024 meeting minutes
 3. Public Comments
 4. Finance Committee Report – Mayor Ken Moore, Chair
 - Monthly Financial Report Compared to Budget – Ed Oliphant, CFO R-D-24-004 Pg. 5
 5. Operations Committee Report – Mayor Rick Bell, Chair
 - RTA Monthly Operating Statistics – Andy Burke, COO R-D-24-005 Pg. 8
 - STAR Cab and Spare Parts Contract Award R-D-24-003 Pg. 16
 6. CEO’s Report – Stephen G. Bland, CEO
 7. Chair’s Report – Mayor Randall Hutto, Chair
 8. Other Business
 9. Adjournment

Note: At the meeting of the Transportation Policy Board (TPB) of the Greater Nashville Regional Council (GNRC) immediately following this RTA Executive Committee meeting, the Transportation Policy Board will receive a briefing on the Connect Downtown Mobility Study being led by the Nashville Department of Transportation and Multimodal Infrastructure. Recommendations of this planning process will have the potential to positively impact RTA Operations. As there is significant overlap in membership between the RTA and TPB Boards, in lieu of duplicating the presentation at both meetings, any RTA Members who are not members of the Transportation Policy Board are invited to stay for the 10:15am meeting of that body to see the presentation.



MINUTES
EXECUTIVE COMMITTEE MEETING
REGIONAL TRANSPORTATION AUTHORITY

February 21, 2024

- I. **Call to Order:** The regular meeting of the Regional Transportation Authority of Middle Tennessee (RTA) Executive Committee was held at the TN State Library & Archives located at 1001 Rep. John Lewis Way N., Nashville, TN 37219, on Wednesday, February 21, 2024. A quorum of the RTA Executive Committee was established, and the meeting was called to order at 9:30 a.m. by Mayor Randall Hutto.

Executive Committee Members in Attendance:

Mayor Randall Hutto – Wilson County, Chair
Mayor Paige Brown – City of Gallatin, Vice Chair
Mayor Rick Bell – City of Lebanon
Mayor Ken Moore – City of Franklin
Mayor Freddie O'Connell – Davidson County
Mayor Billy Vogle – Robertson County
Ken Davis – Wilson County (Gov. Appt.)
Kelly Dannenfelser – Williamson County (Gov. Appt.)

Others Present:

Jim Kerr – City of Murfreesboro (Alt.)
Gerald Herman – City of White House (Alt.)
Mayor Joe Carr – Rutherford County

II. **Approval of Minutes:**

Mayor Rick Bell motioned to approve the November 15, 2023, meeting minutes; Ken Davis seconded the motion, and the Executive Committee unanimously approved it.

III. **Public Comments:** The following members of the public gave remarks:

- Jessica Dauphin

IV. **Audit Committee Report:**

- a. **FY2023 Annual Audit Report (R-A-24-001):** Committee Chair Mayor Ken Moore presented the FY2023 Annual Audit Report, Chief Financial Officer Ed Oliphant was present and was available for questions, and there were no questions or further discussions.

Mayor Ken Moore motioned to approve the FY2023 Annual Audit Report; Mayor Rick Bell seconded the motion, and the Executive Committee unanimously approved it.

V. **Finance Committee Report:** Mayor Ken Moore presented the following for discussion:

- a. **Monthly Financial Report Compared to Budget (R-D-24-001):** Committee Chair Mayor Ken Moore presented the Monthly Financials for the month of November 2023 compared to the budget and a balance sheet as of November 30, 2023, with the Executive Committee and was available for questions, and there were no questions or further discussions.

VI. **Operations Committee Report:** Committee Chair Mayor Rick Bell presented the following items for discussion and action:

a. **Monthly Operating Statistics (R-D-24-002)**: COO Andy Burke reviewed the RTA Monthly Dashboard Report through the month of November 2023 with the Executive Committee and was available for questions, and there were no questions or further discussions.

b. **WeGo Star Future Direction Study Update (R-D-24-003)**: Director of Planning & Grants Felix Castrodad and Hatch Group's Project Manager, Dave Genova presented the following:

The Star Future Direction Study kicked off in 2023 to evaluate the most effective use of the line to meet current needs while building a consensus on positioning the Star best to offer future enhanced service. The project will evaluate short, medium, and long-term investment options predicated on a "business case approach" considering funding availability and regional demand. The study's final recommendations will provide flexible strategies that can be applied to regional bus services.

The team has been working on the scenario planning task for the past few months. The team developed different scenarios for evaluation that account for passenger and freight service settings to understand the opportunities and challenges of each of those alternatives. Last month, RTA staff and Hatch consultants met with the RTA East Corridor Committee members to discuss findings from trends analysis and share details from the scenario evaluation.

There was a general discussion regarding the contents of the study, and the Executive Committee expressed support for the direction of the effort moving forward.

c. **Task Order with Jones Lang Lasalle (JLL) for Donelson Station Joint Development (R-A-24-002)**: Director of Planning & Grants Felix Castrodad presented the following action for discussion and action.

In October 2022, the Executive Committee of the Regional Transportation Authority authorized the CEO to enter a period of exclusive negotiations with the H.G. Hill and Southeast Venture team for the joint development of the WeGo Star Donelson Station. Since then, RTA staff and the developer team have been in continued coordination to understand the needs of each party to help establish the terms for a formal joint development agreement and design plan for the overall site.

Because of the property's federal interest, all negotiations must be conducted under applicable Federal Transit Administration (FTA) guidelines for joint development projects. Staff asked Jones Long Lasalle (JLL) under the existing Real Property Acquisition Services contract to submit a proposal for assistance during the negotiation process. Under this proposal, JLL will assist RTA by analyzing the project in coordination with the adjacent landowner, H.G. Hill. JLL will assist RTA with defining programmatic and operational objectives, performing financial analysis of the envisioned development, advising on the risks and rewards of deal structure alternatives, assisting with the negotiation of ground lease and development contractual agreements, and assisting RTA with governmental compliance. JLL has experience working with similar transit joint development projects in other cities nationwide. There was a general discussion about the project among the Members, and about JLL's role in advancing this joint development.

Staff recommended the RTA Executive Committee provide the CEO the authority to execute a Task Order with Jones Long Lasalle for assistance with the Donelson Station Joint Development negotiations for a total of \$409,620. This project is funded in the RTA Capital Plan under the WeGo Star Enhancement Program.

Mayor Billy Vogle motioned to approve the Task Order with Jones Lang Lasalle (JLL) for Donelson Station Joint Development; Kelly Dannenfelser seconded the motion, and the Executive Committee unanimously approved it.

d. **Safety Plan Amendments (R-A-24-003)**: In the absence of Chief Safety & Security Officer Nick Oldham, Chief Operating Officer Andy Burke presented the following for action.

Under the Federal Transit Administration's (FTA) Public Transportation Agency Safety Plan (PTASP) Final Rule, this agency is required to update its Agency Safety Plan that implements our Safety Management System yearly. The plan must include safety performance targets voluntarily shared with the Metropolitan Planning Organization (MPO) and the local Department of Transportation.

Mr. Burke presented the following proposed safety targets to the Executive Committee for consideration:

Safety Performance Targets as Reported to the National Transit Database (NTD)							
The targets listed below are based on reviews of RTA's safety performance data from the previous five years.							
Mode of Transit Service	Fatalities (total)	Fatalities (per 100 thousand VRM)	Injuries (total)	Injuries (per 100 thousand VRM)	Safety Events (total)	Safety Events (per 100 thousand VRM)	System Reliability (VRM / failures)
Commuter Bus – Contracted – Gray	0	0	0	0	1	.32	23,500
Vanpool – Contracted – The TMA Group	0	0	0	0	1	.19	N/A

Staff requested the Board give the Chief Executive Officer the authority to execute the Agency Safety Plan to comply with FTA's Public Transportation Agency Safety Plan Final Rule and the updated Bipartisan Infrastructure Law requirements.

Mayor Ken Moore motioned to approve the Safety Plan Amendments; Mayor Paige Brown seconded the motion, and the Executive Committee unanimously approved it.

VII. Election of 2024 RTA Officers (R-A-24-004): Chief Executive Officer Steve Bland presented the following for action:

Pursuant to Article 3, Section 1(a), of the by-laws for the Regional Transportation Authority of Middle Tennessee (RTA), officers of the RTA shall be elected by the full RTA Board at its first regular meeting in each calendar year or by a majority vote of the Executive Committee, acting in the stead of the Board at its first regularly scheduled meeting in each calendar year, whichever meets first. Nominations may be made from the floor by any member of the Board and/or Executive Committee.

The officers of the RTA shall be the Chair, Vice-Chair, and Secretary and must include at least one appointed member and one elected official member. The following currently serve as 2023 officers:

- Chair – Randall Hutto, Wilson County Mayor
- Vice Chair – Paige Brown, Gallatin Mayor
- Secretary – Ed Cole, Davidson County Governor Appointee

Staff requested that the Board place names in nomination to serve as the officers of the RTA through January 2025.

Mayor Billy Vogle motioned to approve the Election of the following slate of officers for 2024:

- Chair – Randall Hutto, Wilson County Mayor
- Vice Chair – Paige Brown, City of Gallatin Mayor
- Secretary – Ed Cole, Davidson County Governor Appointee

Mayor Ken Moore seconded the motion, and the Executive Committee unanimously approved it.

VIII. CEO's Report: CEO Bland provided the following report:

1. Earlier this month, House Bill 1766 and Senate Bill 1623 were signed by the House and Senate Speakers, respectively, after passing each chamber and are now awaiting the Governor's Signature. These bills effectively extend the RTA through June 30, 2032. Mr. Bland thanked the Members of the Board for their support for this action, particularly Mayor Brown for her testimony at our oversight hearing in October and Board Secretary Ed Cole for his testimony at the bill hearing last month.
2. Last week, WeGo finalized an agreement with Nashville SC to continue our service to home weekend games from Murfreesboro and Antioch for the coming season, along with a reduced fare for this service to \$2.00. We look forward to serving this market in the coming season, starting with the home opener this Saturday.
3. WeGo has completed advance work to acquire property in Murfreesboro to construct a permanent park-and-ride adjacent to the City's transit facility, which is currently under construction. All appraisals and regulatory approvals have been obtained. A church owns the property, and we are awaiting the church board's approval of the sale to move into design. In the interim, the property will be used as a staging area for contractors building the Murfreesboro Transit facility.
4. It is time to update the RTA's long-range strategic service plan. This plan was last updated in 2016 jointly with the MTA. Once again, we would like to approach this as a joint project between RTA and MTA since many of the service and project initiatives are interrelated. We just received proposals for this work, which a staff team will evaluate. We anticipate coming back to you with more information and a recommended contract award, probably at the April meeting.

CEO Bland yielded his remaining time to allow Mayor Freddie O'Connell to provide remarks. Mayor Freddie O'Connell announced his intention to pursue funding for public transportation and infrastructure through a November referendum in Davidson County under the authority provided in the IMPROVE Act.

Mayor O'Connell said that he is moving forward with his plan to secure dedicated funding for public transit improvements, which will include sidewalks, optimized traffic signals, and more WeGo transit centers. He said The RTA body has already seen the importance of some of the work done with Connect Downtown for regional purposes. One of the lessons learned from the 2018 referendum was that Nashville was not sufficiently regional in its outlook, but with this referendum, there would be opportunities for RTA service improvements embedded in what we offer Nashville voters. He hopes to have the plan's final version by the end of March. He wants to ensure everyone is fully briefed, discuss opportunities for stronger regional connections for transportation and infrastructure, and make sure that everything is consistent with the goals of this body as well.

IX. Chair's Report: Mayor Randall Hutto thanked everyone for attending and called for a motion to adjourn the meeting.

X. Other Business: There was no further business to come before this Board.

XI. Adjournment: With no further business, Mayor Freddie O'Connell moved to adjourn at 10:12 a.m.

Respectfully submitted:

Ed Cole, RTA Secretary & Davidson County
Governor Appointee

Regional Transportation Authority of Middle Tennessee

- Committee Discussion Item Exec. Committee Discussion Item Board Discussion Item
 Committee Action Item Exec. Committee Action Item

Item Number:	R-D-24-004	Meeting Date:	3/20/2024
Item Title:	Monthly Financial Report Compared to Budget		

BACKGROUND:

Attached is a statement of operations through the month of January 2024 compared to the budget and a balance sheet as of January 31, 2024.

We continue to see improvement in bus and train fares compared to budget and last year, albeit not where we would like to see it as fare revenues continue to track at approximately 35% to 40% of pre-pandemic levels. The favorable trend compared to the budget in Other Non-Transportation Revenue will continue through the remainder of the fiscal year due to the new interest-bearing account discussed in the February Executive Committee meeting. Interest earned from the middle of October through January is approximately \$82,150. There are no anomalies in the expenses to highlight for the month. Fuel, Casualty, and Liability Insurance expenses will continue to trend favorably compared to the budget as mentioned in previous months.

As of January 31, 2024, RTA owed Nashville MTA approximately \$223,560 for services provided to and from Rutherford County as well as management fees and shared costs to MTA for the back-office operating expenses related to the new fare collection system due. RTA also had accounts receivable from Nashville MTA of approximately \$38,900 for fares collected as well as WeGo Ride revenue sharing due.

CURRENT STATUS:

Chief Financial Officer Ed Oliphant will be available to answer any questions regarding the statements at the committee meeting.

APPROVED:



Chief Financial Officer

3/20/2024

Date

Regional Transportation Authority
Statement of Operations Compared to Budget
For the Period Ending January 31, 2024
UNAUDITED

	Actual Month	Budget Month	Month End Variance	F / U	Prior Year Y-T-D	Actual Y-T-D	Budget Y-T-D	Y-T-D Variance	F / U	Budget
Revenue from Operations:										
Regional Bus Revenues	\$19,394	\$14,030	\$5,364	F	\$141,662	\$157,803	\$98,240	\$59,563	F	\$169,079
Commuter Train Revenues	22,476	18,880	3,596	F	128,944	195,794	132,154	63,640	F	227,449
Special Events	17,969	0	17,969	F	73,270	80,716	48,230	32,486	F	78,500
Other Non-Trans Revenue	37,612	6,390	31,222	F	264,648	353,885	254,487	99,398	F	314,467
Total Operating Revenue	97,451	39,300	58,151	F	608,524	788,198	533,111	255,087	F	789,495
Federal/State/Local Income:										
Local Assistance	182,133	200,000	(17,867)	U	0	892,730	837,795	54,935	F	1,606,795
Regional Assistance	56,019	35,300	20,719	F	441,239	745,403	702,300	43,103	F	806,588
State Assistance	0	0	0	F	667,154	663,400	660,200	3,200	F	660,200
Federal Assistance - CMAQ	0	153,820	(153,820)	U	1,351,775	1,040,012	1,076,760	(36,748)	U	1,853,182
Federal Assistance - CARES Act	240,498	212,390	28,108	F	1,804,429	1,209,712	1,425,760	(216,048)	U	2,430,515
Total Assistance Income	478,650	601,510	(122,860)	U	4,264,597	4,551,257	4,702,815	(151,558)	U	7,357,280
Capital Revenue:										
Capital Operating Reimbursement	195,363	195,950	(587)	U	1,454,566	1,476,395	1,371,640	104,755	F	2,360,745
Total Capital Income	195,363	195,950	(587)	U	1,454,566	1,476,395	1,371,640	104,755	F	2,360,745
Total Revenue	\$771,464	\$836,760	(\$65,296)	U	\$6,327,687	\$6,815,850	\$6,607,566	\$208,284	F	\$10,507,520
Expenses from Operations:										
Management Contract - MTA	\$71,746	\$71,746	\$0	F	\$502,210	\$502,210	\$502,210	\$0	F	\$860,940
Services	651,150	680,039	28,889	F	4,373,911	4,625,678	4,788,654	162,976	F	8,224,590
Fuel	56,474	58,090	1,616	F	428,784	364,507	410,112	45,605	F	699,900
Materials and Supplies	93	784	691	F	5,623	5,063	11,847	6,784	F	22,975
Utilities	18,269	15,683	(2,586)	U	111,259	103,772	109,750	5,978	F	188,925
Casualty and Liability	34,195	39,930	5,735	F	246,559	243,587	279,515	35,928	F	480,890
Other	775	1,508	733	F	12,926	19,483	21,660	2,177	F	29,300
Total Operating Expenses	832,702	867,780	35,078	F	5,681,272	5,864,300	6,123,748	259,448	F	10,507,520
Surplus / (Deficit)	(\$61,238)	(\$31,020)	(\$30,218)	U	\$646,415	\$951,550	\$483,818	\$467,732	F	\$0
Capital Grant Revenue	37,502		37,502	F	334,431	644,712		644,712	F	0
Gain / (Loss) on Sale	0		0	F	0	0		0	F	0
Vanpool Replacement Revenue Fund	0		0	F	0	0		0	F	0
Depreciation	(345,142)		(345,142)	U	(2,469,692)	(2,419,563)		(2,419,563)	U	0
Surplus / (Deficit)	(\$368,878)	(\$31,020)	(\$337,858)	U	(\$1,488,846)	(\$823,301)	\$483,818	(\$1,307,119)	U	\$0

Regional Transportation Authority

Comparative Balance Sheets

	Month Ended January 31, 2024	Month Ended June 30, 2023
	(unaudited)	(audited)
CURRENT ASSETS		
Cash and cash equivalents	\$2,014,320	\$904,389
Receivables from federal, state and local government	340,783	860,853
Accounts receivable	94,312	114,686
Materials and supplies	364,469	364,480
Prepaid expense and other	163,291	23,994
Total Current Assets	2,977,175	2,268,402
PROPERTY AND EQUIPMENT		
Land	3,382,052	3,382,052
Building, shelter and benches	19,407,307	19,407,307
Guideway Improvements	8,586,547	8,586,547
Revenue equipment and parts	31,036,986	30,991,482
Office equipment	556,150	556,150
Work-in-Progress	1,299,305	601,495
	64,268,347	63,525,033
Less: Accumulated Depreciation	(25,814,647)	(23,395,084)
Total Property and equipment, net	38,453,700	40,129,949
OTHER ASSETS		
Cash and investments restricted	8,540,552	7,944,646
TOTAL ASSETS	\$49,971,427	\$50,342,997
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable	\$579,926	\$713,987
Accrued expenses	15,731	25,996
Deferred Revenue	6,030,037	5,433,831
Note Payable	0	0
Total Current Liabilities	6,625,694	6,173,814
NET ASSETS		
Invested in capital assets	38,453,700	40,129,949
Restricted - Self Insurance Reserve	1,000,000	1,000,000
Restricted - Administrative Reserve	1,000,000	1,000,000
Restricted - Reserve for van pool replacement	529,473	529,473
Restricted - Regional Bus Reserve	4,376,671	3,780,765
Restricted - Regional Train Reserve	1,634,408	1,634,408
Unrestricted	(2,825,218)	(357,752)
Current Year Surplus / (deficit)	(823,301)	(3,547,660)
Total Net Assets	43,345,733	44,169,183
TOTAL LIABILITIES AND NET ASSETS	\$49,971,427	\$50,342,997

	Current	> 30 days	> 60 Days	> 90 days	Total
Accounts Receivable	\$94,312 100.0%	\$0 0.0%	\$0 0.0%	\$0 0.0%	\$94,312 100.0%
Accounts Payable	\$578,176 99.7%	\$1,750 0.3%	\$0 0.0%	\$0 0.0%	\$579,926 100.0%

Regional Transportation Authority of Middle Tennessee

- Committee Discussion Item Exec. Committee Discussion Item Board Discussion Item
 Committee Action Item Exec. Committee Action Item

Item Number:	R-D-24-005	Meeting Date:	3/20/2024
Item Title:	Monthly Operating Statistics		

BACKGROUND:

Attached are the monthly operating statistics for January 2024.

Winter weather had a significant impact on express bus operations, with a significant number of trips canceled due to road conditions. However, we were sure to inform the public well in advance of this reduced service so that they could make plans. Even on the service that was operated during the snowy conditions, ridership was extremely light, as most businesses and schools remained closed or allowed employees to work from home.

Even with these impacts, ridership still managed to increase slightly year-over-year across all RTA services.

There was one accident on the WeGo star that sadly resulted in a fatality. This accident was deemed non-preventable, in that there was nothing our crew could have reasonably done to prevent the accident from occurring.

CURRENT STATUS:

Staff are available to address committee member questions regarding the attached report. Please direct any inquiries to Monica Howse.

APPROVED:



Chief Operating Officer

3/20/2024

Date

RTA Monthly Dashboard Report *

Metric	January 2024	January 2023	Pct. Change
Ridership			
Total RTA Bus Passengers	10,748	10,224	5.1%
WeGo Star Passengers	7,026	7,353	-4.4%
Total RTA Passengers	17,774	17,577	1.1%
Percentage of Pre-Pandemic Ridership	32.3%	32.0%	0.4%
Safety			
RTA Bus Total Accidents	0	2	-100.0%
WeGo Star Total Accidents	1	1	0.0%
RTA Bus Total Miles btwn Accidents	N/A	22,553	N/A
WGS Total Miles btwn Accidents	6,011	6,328	-5.0%
Service Quality			
RTA Bus Total Trip Completion %	95.57%	99.53%	-3.97%
WeGo Star Total Trip Completion %	100.00%	100.00%	0.00%
RTA Bus Total Miles btwn Service Interruption	678.6	6,443.8	-89.5%
WGS Total Miles btwn Service Interruption	N/A	N/A	N/A
On-Time Performance ^			
RTA Bus	84.6%	85.0%	-0.4%
WeGo Star	92.1%	99.6%	-7.5%
Customer Care			
RTA Bus Total Passengers per Complaint	2,222	1,598	39.0%
WeGo Star Passengers per Complaint	2,342	N/A	N/A

* RTA Dashboard submitted for discussion and for Committee and Board review.

^ On Time Performance reporting began September 2017.

N/A - metric cannot be calculated due to not being divisible by "0"

RTA Monthly Dashboard Report *

Metric	FY2024 January	FY2023 January	Pct. Change
Ridership			
Total RTA Bus Passengers	80,816	71,142	12.0%
WeGo Star Passengers	54,693	52,890	3.3%
Total RTA Passengers	135,509	124,032	8.5%
Percentage of Pre-Pandemic Ridership	36.7%	33.6%	3.1%
Safety			
RTA Bus Total Accidents	1	2	-50.0%
WeGo Star Total Accidents	2	2	0.0%
RTA Bus Total Miles btwn Accidents	330,408	N/A	N/A
WGS Total Miles btwn Accidents	22,938	23,254	-1.4%
Service Quality			
RTA Bus Total Trip Completion %	99.19%	99.02%	0.16%
WeGo Star Total Trip Completion %	100.00%	100.00%	0.00%
RTA Bus Total Miles btwn Service Interruption	3,704.5	3,054.1	21.3%
WGS Total Miles btwn Service Interruption	N/A	N/A	N/A
On-Time Performance ^			
RTA Bus	82.5%	85.5%	-3.0%
WeGo Star	97.6%	97.7%	0.0%
Customer Care			
RTA Bus Total Passengers per Complaint	1,040	2,894	-64.1%
WeGo Star Passengers per Complaint	2,378	7,556	-68.5%

* RTA Dashboard submitted for discussion and for Committee and Board review.

^ On Time Performance reporting began September 2017.

N/A - metric cannot be calculated due to not being divisible by "0"

RTA Operations Dashboard Glossary

Metric	Definitions
Ridership	
Total Passengers	
RTA Bus	Total fixed route passenger boardings on all MTA operated RTA routes (84, 86, 93, 96) and Gray Line operated RTA routes (87, 88, 89, 91, 92, 94, 95)
WeGo Star	Total passenger boardings on WeGo Star Rail Service
Safety	
RTA Bus Accidents	A motor vehicle collision, either preventable or non-preventable, in which the Operator did not do everything reasonable to avoid a collision, committed an error or failed to react to the errors of others. A motor vehicle collision in which the Operator committed no driving error and reacted reasonably to the errors of others. (Gray Line & MTA operated RTA metrics combined)
WeGo Star Accidents	Accident – an unexpected, unforeseen, or unintended event that causes injury, loss, or damage. These events can include any event arising from the operation of the railroad which results in the death of any person; or an injury to any person that requires medical treatment, except suicides or attempted suicides; any collision between railroad on-track equipment and an automobile, bus, truck, motorcycle, occupied bicycle, pedestrian or trespasser at any location on the railroad; any collision, derailment, fire, explosion, failure of equipment or infrastructure, act of nature, or other event involving damage to the railroad’s on-track equipment, signals, track, track structures, and/or roadbed.
Service Quality	
RTA Bus Missed Trips	The total number of Bus revenue trips not completed or departing more than 30 minutes late -vs- scheduled. (Gray Line & MTA operated RTA metrics combined)
WeGo Star Missed Trips	A train that is disabled in transit or cancelled prior to embarking. A missed trip is reported as an annulment and is when the train is cancelled and doesn’t complete the run or make it to its final destination.
RTA Bus Trip Completion Percentage	Percentage of one-way fixed route revenue trips completed versus scheduled.
WeGo Star Trip Completion Percentage	Percentage of one-way rail trips completed versus scheduled.

RTA Operations Dashboard Glossary

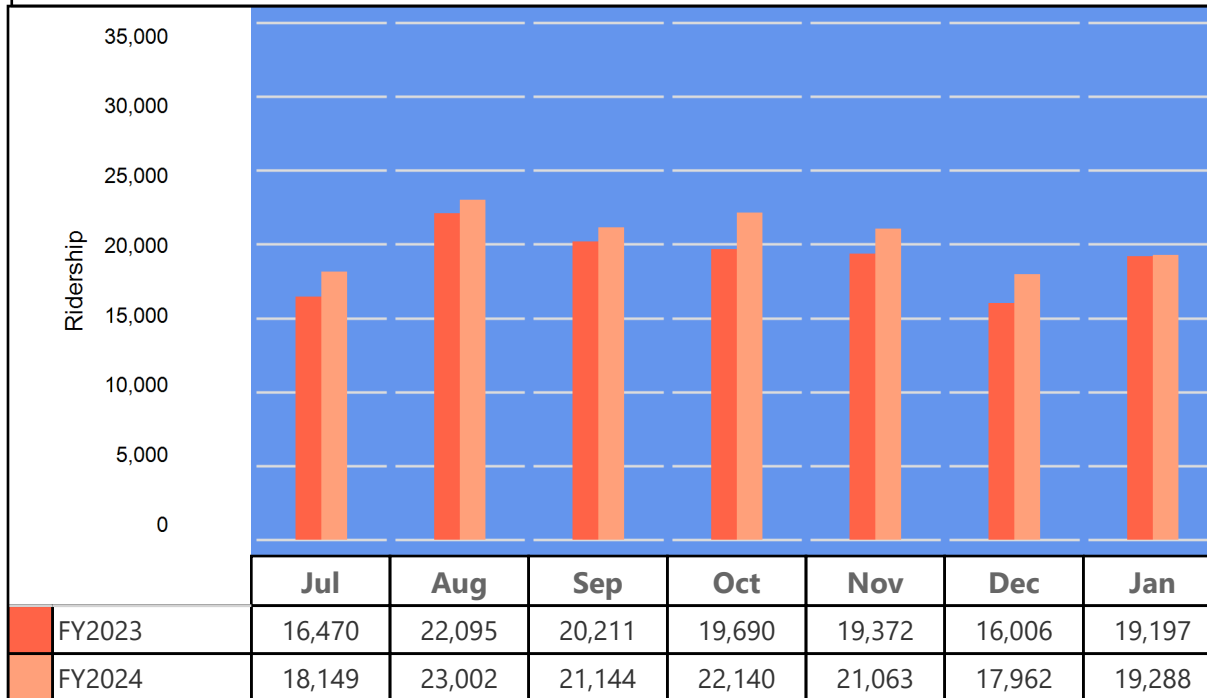
Metric	Definitions
On-Time Performance	
RTA Bus OTP	MTA operated RTA routes - OTP is the Percentage of total scheduled fixed route timepoint departures occurring between 59 seconds early and 5 minutes 59 seconds late obtained from AVL data. Gray Line operated routes - OTP is the Percentage of total scheduled fixed WeGo Central route arrivals and departures occurring no later than 5 minutes 59 seconds late obtained from data provided by Gray Line personnel. (Gray Line & MTA operated RTA metrics combined based on a weighted average of total trips)
WeGo Star OTP	A train is considered on time when the train arrives at the final destination less than 6 minutes from the scheduled time. If a train is held up for 6 minutes or longer it is considered delayed and not on time. Intermediate station times are not included.
Customer Care	
Passengers Carried Per Complaint	
RTA Bus	Total RTA Bus passengers divided by total RTA Bus customer complaints. (Gray Line & MTA operated RTA metrics combined)
WeGo Star	Total WeGo Star passengers divided by total WeGo Star customer complaints.



REGIONAL TRANSPORTATION AUTHORITY
FISCAL YEAR AND MONTH TO MONTH RIDERSHIP COMPARISON - FY2024 - vs - FY2023

	Month to Month Comparison			Fiscal Year Comparison		
	Jan 23	Jan 24	Percentage Change	FY2023	FY2024	Percentage Change
WeGo Star	7,353	7,026	-4.4%	52,890	54,693	3.4%
Express Bus & Shuttle Services	10,256	10,748	4.8%	70,807	80,816	14.1%
RTA VanStar Vanpool Service	1,588	1,514	-4.7%	9,344	7,239	-22.5%
Total RTA Ridership	19,197	19,288	0.5%	133,041	142,748	7.3%

**RTA FY2024 -vs- FY2023
Month to Month Ridership Comparison**



Prepared By: WeGo Service Quality Department
02/26/24



NASHVILLE AND REGIONAL TRANSPORTATION AUTHORITY
FISCAL YEAR AND MONTH TO MONTH RIDERSHIP COMPARISON - FY 2024 - vs - FY 2023

	Month to Month Comparison			Fiscal Year		
	Jan 23	Jan 24	Change	FY 2023	FY 2024	Change
MTA Local Bus Service	616,948	634,623	2.9%	4,414,054	4,810,259	9.0%
MTA Local Paratransit Service	29,353	26,731	-8.9%	206,279	218,351	5.9%
RTA Regional Bus Service	10,224	10,748	5.1%	71,142	80,816	13.6%
RTA VanStar Vanpool Service	1,588	1,514	-4.7%	9,344	7,239	-22.5%
RTA Regional Rail Service	7,353	7,026	-4.4%	52,890	54,693	3.4%
* RTA Special Events Rail Service		587	N/A	7,602	8,454	11.2%
Subtotal RTA Rail Service	7,353	7,613	3.5%	60,492	63,147	4.4%
Subtotal MTA & RTA Bus & Rail Service	665,466	681,229	2.4%	4,761,311	5,179,812	8.8%
Williamson County VanStar Vanpool Service	5,856	6,161	5.2%	47,261	45,008	-4.8%
Murfreesboro ROVER Local Bus Service	7,629	6,904	-9.5%	62,857	58,282	-7.3%
Franklin Transit Local Bus Service	4,873	4,124	-15.4%	48,418	51,506	6.4%
Clarksville Transit Local Bus Service	42,344	35,741	-15.6%	303,644	300,823	-0.9%
Total Area Ridership	726,168	734,159	1.1%	5,223,491	5,635,431	7.9%



REGIONAL TRANSPORTATION AUTHORITY

ROUTE PERFORMANCE INDICATOR REPORT

For the Month of: January 24

Rte. No.	Route Name	Monthly Ridership	Ridership Change vs Last Year	Revenue Hours Of Service	Average Passengers	
					Per Trip	Per Hour
CORRIDOR SERVICE COMPARISONS - COMMUTER BUS SERVICE						
	North Corridor (Route 87)	1,440	-20.7%	178	9	8.1
	Northwest Corridor (Routes 89 & 94)	2,124	0.0%	311	8	6.8
	South Corridor (Route 95)	865	13.1%	215	6	4.0
	Southeast Corridor (Route 84 & 86)	2,715	8.2%	812	5	3.3
EXPRESS BUS ROUTE SERVICE						
84	Murfreesboro Express	1,892	-3.8%	659	4	2.9
86	Smyrna - LaVergne	823	51.3%	153	6	5.4
87	Gallatin - Hendersonville	1,440	-20.7%	178	9	8.1
88	Dickson	399	-5.5%	89	5	4.5
89	Springfield - Joelton	468	34.9%	105	6	4.4
94	Clarksville	1,656	-6.8%	206	9	8.1
95	Spring Hill - Franklin	865	13.1%	215	6	4.0
	Express Bus Route Totals	7,543	-1.2%	1,604	6	4.7
OTHER ROUTES						
64	Star Downtown Shuttle	840	126.4%	47	6	17.9
93	Star West End Shuttle	2,365	5.3%	75	21	31.4
	RTA Bus Route Monthly Totals	10,748	4.8%	1,726	7	6.2
COMMUTER RAIL SERVICE						
90	WeGo Star Commuter Rail	7,026	-4.4%	217	31	32.4
	RTA Commuter Rail and Bus Total	17,774	1.1%	1,943	10	9.1

Regional Transportation Authority

of Middle Tennessee

Board Action Item

Item Number:	R-A-24-005	Meeting Date:	3/20/2024
Item Title:	STAR Cab and Spare Parts Contract Award		

BACKGROUND:

RTA operates two trainsets daily in the morning and afternoon peak time slots. A trainset consists of a locomotive, a cab car, and several passenger cars driven by ridership and events.

RTA purchased eight rebuilt BUDD passenger cars (2 cabs and six coaches) in 2019 to improve the safety and reliability of the rail service. The initial passenger car purchase included a 3rd cab car, which the seller reduced to 2 at the submission of the BAFO. RTA had to keep existing units 401 (cab) and 504 (coach) to use for a spare trainset.

The limitation with the above fleet is the lack of an additional cab car. It requires RTA to keep 2 Pullman passenger cars (401 & 504) in the active fleet that require an extensive rebuild per the HATCH (LTK) Passenger Car Inspection Report.

The market assessment conducted in 2019 when the BUDD cars were purchased was updated by HATCH and determined that Great Lakes Central Railroad remains the only source of compatible vehicles that have already been rehabilitated.

The Invitation to Bid (ITB) was published on November 10, 2023, and an extension was given until the ultimate deadline of 12/1/2023.

The ITB was advertised with TransitTalent.com and the WeGo Public Transit website. In addition, the ITB was directly e-mailed to three vendors that were thought to possess these sought-after goods possibly. There was ultimately one bidder, which was the Great Lakes Central Railroad (GLCR). Research indicated this is likely the outcome as GLCR is the only known contractor to possess this specific vehicle and spare parts - which must be compatible with our current stock. There is no DBE Interest.

RECOMMENDATION:

Staff recommends that the RTA Board approve a purchase contract in the amount of \$400,000.00 for the acquisition of one (1) cab car, \$200,000.00 for a coach car to be used as spare parts, and \$75,000.00 for the installation of associated equipment and modifications necessary to commission this cab car into operation on the STAR. The total authorization is for \$675,000.00, this project is fully funded through Federal Section 5337 funds from the remaining contingency of the Locomotive Overhaul Contract that was completed in April of 2022.

APPROVED:

Board Secretary

3/20/2024

Date